



JanataShikshanSanstha's
KISAN VEER MAHAVIDYALAYA, WAI



Certificate Course Report

**Supportive Documents for
Certificate Course Annual Report**

Certificate Course Annual Report includes-

- 1. Short Report of the Particular Academic Year**
- 2. Notice regarding the Introduction date of the course**
- 3. Syllabus of the Course**
- 4. Course Objectives and Outcomes**
- 5. List of enrolled students.**
- 6. Result**
- 7. One Sample Certificate**

Kisan



Janta Shikshan Sanstha's

KISAN VEER MAHA VIDYALAY, WAI

Department of Statistics



Certificate course in Ms-Excel in Statistics

Duration: 36 Clock Hours

Classes offered: B.Sc. I (A group)

Course Description:

The simple spreadsheet is one of the most powerful data analysis tools that exists, and it's available to almost anyone. An Excel Expert is a person who collects, organizes, and analyses data. There are various techniques of data analysis, which excel expert must understand in order to perform efficiently the ability to analyse data is a powerful skill that helps you make better decisions. This course will help to get practical with data analysis. This course is designed to give an introduction to basic spreadsheet tools and formulas so that we know the power of spreadsheets to analyse the data.

Course Objectives:

- Open an existing workbook and create a new workbook
- Enter text and formulas in to an Excel spreadsheet
- Enhance alpha and numeric date in an Excel Worksheet
- Move & Copy alpha and numeric data
- Construct formulas to manipulate numeric data in an Excel Worksheet
- Create a spreadsheet to tabulate and record numeric values
- Change the appearance of an Excel spreadsheet
- Use the print function to create a printable copy of data stored on an Excel Spreadsheet.
- Set up the chart function of Excel to represent numeric data in multiple formats.
- Differentiate between formulas and functions in Excel.
- Use at least four functions that are stored in Excel.
- Access and manipulate data using the database functions of Excel.

Course Content:

- Create a spreadsheet
- Enter data into a spreadsheet
- Using sort and filter
- Format cells, rows, columns, and entire worksheets
- Organizing and formatting worksheets
- Use formulas and functions for Statistics.
- Data analysis Using formulas and functions
- Previewing and printing worksheets
- Create charts and diagrams for your data

Course Outcome:

1. To create and design a spreadsheet for general office use.
2. To demonstrate the use of basic functions
3. To draw different charts for visualization of data
4. To use built functions of statistics

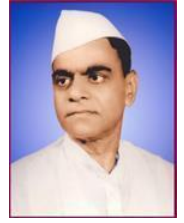
Examination System:

Exam is conducted along with Shivaji University practical exam.
The exam is conducted in a practical manner.

Course Co-ordinator
Prof. B. B. Patkure
H.O.D.
Dept. of Statistics



Janata Shikshan Sanstha's
KISAN VEER MAHAVIDYALAYA, WAI
Department of Statistics



“Certificate course in Ms-Excel in Statistics”

Course Report 2021-22



Janata Shikshan Sanstha's
KISAN VEER MAHAVIDYALAYA, WAI
Department of Statistics

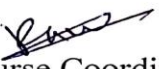


“Certificate course in MS- Excel In Statistics”

Course Report 2021-22

From 2003-04 the Department of Statistics conducted 01 certificate course. The title of the course for B.Sc. I is a “Certificate course in MS-Excel in Statistics”. Notification and advertisement were made through our college website. The course was started on 1 Dec. 2021. The timetable was displayed on the department’s notice board.

26 students were admitted for the said course. Examination of the said course was conducted along with practical exam of B.Sc. I. Students gained new knowledge about the use of MS-Excel for statistical computation. The supportive staff and the administration of the College and especially Hon. Principal supported a lot in conducting the course.


Course Coordinator
Department of Statistics




Principal
Kisan Veer Mahavidyalay, Wai

2. Notice of The Course

Department of Statistics,
Kisan Veer Mahavidyalaya, Wai
Date: 17/11/2021

NOTICE:

All the students in B.Sc Part - I class are hereby informed that, **Certificate course in "MS-EXCEL IN STATISTICS"** is started from 1st Dec. 2021 For this course, a student has to submit a registration form (available in the Department) along with Rs. 150/- as a registration fee up to 30/11/2021 to Shri Nikam N.R. in the Department.

Note that this course is compulsory to all students in the class having Statistics as one of the optional subject.

See the details of the course.

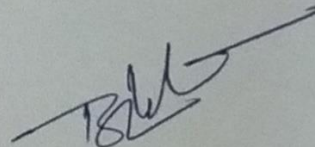



Head,
Department of Statistics.

3. Syllabus of the Course

Kisan Veer Mahavidyalya Wai
Department of Statistics
Syllabus of Ms-Excel in Statistics

- Create a spreadsheet
- Enter data into a spreadsheet
- Using sort and filter
- Format cells, rows, columns, and entire worksheets
- Organizing and formatting worksheets
- Use formulas and functions for Statistics.
- Data analysis Using formulas and functions
- Previewing and printing worksheets
- Create charts and diagrams for your data



Head

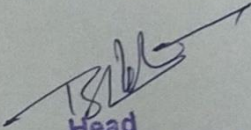
Department of Statistics
Kisan Veer Mahavidyalaya, Wai
Dist. Solara - 412801

27/5/2008

4. Objectives of the Course

Certificate course in MS-Excel

The simple spreadsheet is one of the most powerful data analysis tools that exists, and it's available to almost anyone. An Excel Expert is a person who collects, organizes, and analyses data. There are various techniques of data analysis, which an excel expert must understand in order to perform efficiently the ability to analyse data is a powerful skill that helps you make better decisions. This course will help to get practical with data analysis. This course is designed to give an introduction to basic spreadsheet tools and formulas so that we know the power of spreadsheets to map the data.


Head
Department of Statistics
Kisan Veer Mahavidyalaya, Wai
Dist. Satara - 412803

Kisan

5. List of enrolled students

JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI
Department of Statistics
Class: B.Sc.I

MS-Excel Course List 2021-22

Sr.No.	Roll No	Student Name
1	4	PARTE SANIKA PRADIP
2	8	KHARE ATHARV NANDKUMAR
3	10	LAKKEBAILKAR KEDAR ARJUN
4	14	RAUT ANISHA SAMPAT
5	20	GAIKWAD RUTIKA VITTHAL
6	25	WADKAR YASH MAHENDRA
7	26	GAIKWAD ARATI AJAY
8	28	BABAR ANISHA ANIL
9	36	KARANJE SANKET SANJAY
10	42	AWALE RUTUJA SANDESH
11	43	YADAV PRATIK DATTATRAY
12	50	BOKHARE RUCHA SHARAD
13	62	NIKAM SAMRUDDHI SANDIP
14	67	DABHADE SIDDHESH RAMESH
15	76	DHEKANE PRANAY JANARDHAN
16	84	CHIKANE SAISH SANTOSH
17	88	DESHMUKH DINESH SUDESH
18	89	BHOSALE OM RAVINDRA
19	99	CHAVAN SAKSHI SUDHAKAR
20	112	CHAVAN ASHITOSH PRALHAD
21	126	BHILARE AMIT SHANTARAM
22	138	KADAM RUTUJA UMESH
23	148	CHAVAN SHIVAM VIJAY
24	179	MOJAR PRATIKSHA PRALHAD
25	181	SUNEHA RAJPUT
26	184	



[Signature]
Head
Department of Statistics
Kisan Veer Mahavidyalaya, Wai
Dist. Satara - 412803

6. Time Table

Department of Statistics
Kisan Veer Mahavidyalaya, Wai.
Date: 26/11/2021

Notice

All the students of B.Sc.Part I (Statistics) are hereby informed that, **Certificate Course in MS-Excel** in Statistics is going to start from 1st Dec.2021. The schedule and batches for course are as follows.

Day	Mon	Wed	Sat
Batch	A-II	A-III	A-I

Batch No.	Roll No.	Total
A-I (PCMS)	1,4,6,8,10,14,16,17,18,20,22,23,24,25,26,28,36,40,41,42, 43,46,50,54,56	25
A-II (PCMS)	58,59,61,62,63,67,73,74,76,79,82,84,85,87,88,89,99,103, 104,107,111,112,113,115,117	25
A-III (PCMS)	118,126,129,132,138,140,146,147,148,149,154,157,158, 162,164,165,167,169,175,176,177,178,179.	23




Head

Department of Statistics

7. Attendance Sheets:

Janata Shikshan Sanstha's
Kisan Veer Mahavidyalaya, Wai
Department of Statistics (B.Sc. I) 2021-22 Ms-Excel

Sr. No.	Roll No.	4-12-2021	11-12-2021	18-12-2021	25-12-2021	8-1-2022	15-1-2022	22-1-2022	29-1-2022
1	1								
2	4	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>
3	6								
4	8	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>
5	10	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>
6	14	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>
7	16								
8	17								
9	18								
10	20	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>
11	22								
12	23								
13	24								
14	25	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>
15	26	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>
16	28	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>
17	36	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>
18	40								
19	41								
20	42	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>
21	43	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>
22	46								
23	50	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>
24	54								
25	56								
26									
27									
28									
29									
30									

Janata Shikshan Sanstha's
Kisan Veer Mahavidyalaya, Wai
Department of Statistics (B.Sc. I) 2021-22 Ms-Excel

Sr. No.	Roll No.	4-2-22	11-2-22	18-2-22	25-2-22	4-3-22	11-3-22
1	1						
2	4	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>	<u>Sanikar</u>
3	6						
4	8	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>	<u>ls</u>
5	10	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>	<u>TARJUN</u>
6	14	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>	<u>ARAUT</u>
7	16						
8	17						
9	18						
10	20	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>	<u>Raikwar</u>
11	22						
12	23						
13	24						
14	25	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>	<u>Yash</u>
15	26	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>	<u>Arakwal</u>
16	28	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>	<u>APABH</u>
17	36	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>	<u>Saranj</u>
18	40						
19	41						
20	42	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>	<u>PARADE</u>
21	43	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>	<u>P.D.YADAV</u>
22	46						
23	50	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>	<u>Bokhar</u>
24	54						
25	56						
26							
27							
28							
29							
30							

8. Result

JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI
Department of Statistics
Class: B.Sc.I

MS-Excel Course Marklist 2021-22

Sr.No.	Roll No.	Student Name	Mark
1	4	PARTE SANIKA PRADIP	8
2	8	KHARE ATHARV NANDKUMAR	5
3	10	LAKKEBAILKAR KEDAR ARJUN	6
4	14	RAUT ANISHA SAMPAT	9
5	20	GAIKWAD RUTIKA VITTHAL	6
6	25	WADKAR YASH MAHENDRA	6
7	26	GAIKWAD ARATI AJAY	7
8	28	BABAR ANISHA ANIL	8
9	36	KARANJE SANKET SANJAY	5
10	42	AWALE RUTUJA SANDESH	7
11	43	YADAV PRATIK DATTATRAY	9
12	50	BOKHARE RUCHA SHARAD	6
13	62	NIKAM SAMRUDDHI SANDIP	5
14	67	DABHADE SIDDHESH RAMESH	6
15	76	DHEKANE PRANAY JANARDHAN	7
16	84	CHIKANE SAISH SANTOSH	7
17	88	DESHMUKH DINESH SUDESH	8
18	89	BHOSALE OM RAVINDRA	7
19	99	CHAVAN SAKSHI SUDHAKAR	6
20	112	CHAVAN ASHITOSH PRALHAD	5
21	126	BHILARE AMIT SHANTARAM	6
22	138	KADAM RUTUJA UMESH	6
23	148	CHAVAN SHIVAM VIJAY	6
24	179	MOJAR PRATIKSHA PRALHAD	9
25	181	SUNEHA RAJPUT	7
26	184		6



18/2/22
Head
Department of Statistics
Kisan Veer Mahavidyalaya, Wai
Dist. Satara - 412803

9. One Sample Certificate



JANATA SHIKSHAN SANSTHA'S
KISAN VEER MAHAVIDYALAYA, WAI.
DIST-SATARA



DEPARTMENT OF STATISTICS

❁ CERTIFICATE ❁

*This is to certify that Mr/Miss ...Pate...Sanika...Pradip.....
has completed the Certificate Course in "MS- EXCEL IN STATISTICS " conducted by the Department
of Statistics Kisan Veer Mahavidyalaya, Wai, Dist-Satara during the academic year 2021- 2022.*


Coordinator


Head
Dept of Statistics


Principal

